

# KETLEY PARISH COUNCIL TELFORD, SHROPSHIRE



**Chairman:** Councillor Martin Young  
**Clerk to the Council:** John Roberts  
Ketley Community Centre  
Holyhead Road  
Ketley  
Telford  
TF1 5AN  
01952 612035 or 07778 941042  
[parishclerk@ketley-pc.com](mailto:parishclerk@ketley-pc.com)  
[www.ketleyparishcouncil.co.uk](http://www.ketleyparishcouncil.co.uk)

**MINUTES** of the meeting of **Ketley Parish Council**, which was held in the  
**Thursday 7<sup>th</sup> January 2010 at 7.00p.m.**

**PRESENT:**

Councillor Martin Young (Chairman)	Councillor June Lamsdell
Councillor David M. Evans	Councillor Roy Picken
Councillor Margaret Evans	Councillor Hilda Rhodes
Councillor Joy Francis	Councillor Anil Saini
Councillor Laura Hodgkinson	Councillor Fen Tyler

**In Attendance:**

Michael Wilkinson	
Steve Upton Clear	
John Roberts	Parish Clerk

**09/5232 WELCOME**

Councillor Martin Young welcomed Councillors and members of the public to the meeting

**09/5233 PUBLIC SESSION**

Steve Upton Clear described an incident in which a male had committed criminal damage before Christmas. His concern was that the Police released the offender with just a caution as it was his first offence. The matter was further exacerbated from his perspective when a delivery lorry driver, who was delivering to his house, was given a Fixed Penalty ticket for parking on the zigzags outside his property. He had investigated planning permissions for the crossing and believed that the crossing was not in the agreed location. Cllr Saini informed the meeting that the criminal damage incident had been brought to the attention of the Safer, Stronger Businesses Meeting. It was agreed to ask the Police to confirm whether it was a national policy to issue cautions to first time offenders. It was also agreed to ask Derek Causer (TWC Enforcement Officer) to investigate whether the siting of the crossing was consistent with the planning approvals.

**09/5234 POLICE MATTERS**

None other than the above.

**09/5235 APOLOGIES**

None

**09/5236 NOTIFICATION OF PRIVATE SESSION**

There was no private session.

**09/5237 DECLARATIONS OF INTEREST**

Councillor Joy Francis	TWC Plans Board
Councillor Roy Picken	TWC Plans Board
Councillor Hilda Rhodes	TWC Plans Board

**09/5238 MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> DECEMBER 2009**

It was proposed by Cllr Margaret Evans and seconded by Cllr June Lamsdell that the minutes of the meeting held on 3<sup>rd</sup> December were a true and accurate record.

**RESOLVED that the Minutes be signed by the Chairman. All were in favour.**

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**09/5239 KETLEY COMMUNITY CENTRE**

- a) The paper produced by the Clerk from 5<sup>th</sup> November meeting, regarding the Management of the Centre, was discussed. The Chairman suggested that an initial way forward to involve more people in the management of the centre would be to set up a 'Friends of Ketley Community Centre'. It was agreed to hold a meeting with members of the public to explore this possibility at 6.30 pm on 11<sup>th</sup> February just before the public meeting to discuss the Parish Plan. The basis of the 'Friends' would be discussed further as a major item at the next Parish Council meeting. This was agreed unanimously.
- b) Contract to purchase Community Centre and Lease for Youth Centre:- the Clerk had received an email from Alan Fox explaining that the Alienation Clause was being amended so that sub-letting to any community related activity is permitted and would submit a proposal and costings for the water supply. It was agreed to request that this matter be resolved by the next Parish Council meeting.
- c) Cllr Tyler presented his papers regarding IT and Computing at the Centre. He explained that option 4 was the only one that gave additional functionality and that it would be good for parishioners to have access to Council Services and pupils to be able to work on their own curriculum documents. However he felt the costs of such a facility were very high and beyond the means of a small Parish Council. On the basis that Thomas Telford School have offered access to their curriculum, and that it may be possible to negotiate a similar arrangement with HLC and Ercall Wood schools it was agreed that this option would not be pursued. The paper on the infrastructure developments at the Community Centre outlined proposals to move the server to establish a Microsoft Exchange based network. This would enable sharing of files and programmes from any of the 48 access points throughout the centres. This would be in addition to blanket wireless coverage. It was agreed at Finance Committee to provide a budget up to £500. It was also noted that TWC contacts had provided the community centre with 2 projectors.

#### **09/5240 FINANCE**

- a) The minutes of the Finance Committee on 26<sup>th</sup> November were approved and verbal report from Finance Committee meeting on 22<sup>nd</sup> December was noted.
- b) The document from Finance Committee on 22<sup>nd</sup> December outlining the options for the Precept 2010 – 2011 was discussed. The Income & Expenditure figures for the Community Centre were also considered. It was agreed at Finance Committee that, should some reassurance be received from WMS, they would recommend an increase in precept of £1000 to £81,000, which equated to a rise of 1.25%. WMS had indicated that a small increase of maybe 5% was likely but better figures would be available next week. Cllr Rhodes expressed the view that Ketley Parish Council was spending wisely and delivering a lot for the community and can be proud of the work. The option to raise the precept by 2.5% received some support but it was proposed that the recommendation of Finance Committee for a 1.25% increase was proposed by Cllr Rhodes and seconded by Cllr Tyler. This was agreed with one abstention. It was also agreed that should the indications from WMS be more than 5% Finance Committee would be delegated the power to vary this decision before the date set by TWC for the submission of the precept – 31<sup>st</sup> January. The following points were also made during the debate;
  - There was provision for Grants to be made by the Parish Council and these would be considered at the next Finance Committee meeting.
  - Letters would be sent to all Councillors inviting them to make a claim for an allowance towards expenses.
  - The Parish Council should take action to cease setting a deficit budget over a period. This would involve seeking to increase income by increasing use of the centre from around 25% to nearer 40% of available time. It was noted that the involvement of more people in the running of the centre would help this.
  - There was problem in some areas that the service delivered was below that which was needed, for example there needs to be a replacement programme for the streetlights above that which is budgeted.
  - The liabilities associated with the fabric of the buildings were being addressed in the bid for funding currently being prepared. The Clerk would circulate details of the indemnity provided for Councillors within the Parish Council's insurance policy.
  - Fees to user groups would need to be reviewed and expenditure on energy and caretaking costs carefully monitored.
  - Fundraising events should be considered to support the improvement of the buildings.

#### **09/5241 CLERK'S REPORT**

- a) It was agreed to inform Telford & Wrekin Council of the vacancy on the Council following the death of Councillor Pauline Picken.
- Continued over
- b) Additional nominations to sit on the Finance Committee were sought. There were no nominations at this time.

- c) The action points and progress report from the previous meetings were noted. It was agreed to ask Dave Hanley for his notes of the meeting in December.
- d) The flier produced by WEA describing the project being supported by the LfCI (Learning for Community Involvement) Project Activities Fund was noted and welcomed. It was noted and agreed that there was a suggestion that the report of this project be made to the Annual Parish meeting and the date changed to 13<sup>th</sup> May to avoid any possible conflict with elections.
- c) Meadows Primary School was seeking a nomination from the Parish Council for a Minor Local Authority Community Governor following the death of Councillor Pauline Picken, who had represented the Parish Council. As this was a place on the governing body appointed at the discretion of the Governors it was agreed to nominate Councillor Saini if Meadows Primary School Governors invited the Parish Council representative at their next meeting on 25<sup>th</sup> February.
- d) The Community Governance Review - Hadley and Leegomery Parish ward was discussed. It was agreed to write to Telford & Wrekin Council explaining that the Parish Council were of the view that it was very important to use the opportunity of this review to consider the anomalous position that Beveley ward of Ketley Parish Council was in the borough ward of Hadley and Leegomery. The Chairman reported that no one in Beveley ward voted for their borough ward councillors because they felt no connection to Hadley. This alienation was exacerbated by the fact that when residents tried to contact their ward councillors there was a disappointing lack of response.
- e) Cllr Roy Picken did not wish to continue as the Snow Liaison representative. It was noted that the role of the Parish Council Snow Liaison representative acts as the point of contact between the local people and Telford & Wrekin Council Officers engaged on winter service operations. The purpose is to help build and update a picture of local conditions and their particular area. Cllr Picken was thanked for undertaking the role and Cllr Young nominated in his stead.
- f) The SALC Constitutional review was noted but no comment made as the Parish Council was no longer a member.

#### **09/5242 YOUNG PEOPLE IN KETLEY**

- a) The youth clubs are all going well. The 16-19 still has room for more members and councillors were asked to encourage people to attend the Friday Night social club which has a delightful atmosphere and has members of all ages. The MUGA is still being well used even in such icy conditions.
- b) Consultation is going ahead this week regarding the Riddings Close Play Area.
- c) The suggestions in the letter from David Charmbury regarding the lease on MUGA to give KPC access across HCA land were agreed.

#### **09/5243 EDUCATION AND LEARNING MATTERS**

Community Centre Programme was circulated. It was noted that there was a joint presentation evening, with TCAT and WEA giving awards to learners and the Parish Council giving awards for contributions to the community planned to take place in the early summer.

Cllr Tyler left the meeting at 8.45 pm

#### **09/5244 BUSINESSES IN THE PARISH**

Team Telford, Safer, Stronger Businesses meeting on Thursday 17<sup>th</sup> December and the Seminar Friday 15<sup>th</sup> January were noted.

#### **09/5245 COMMUNICATION**

The draft for the February Newsletter was agreed. It was proposed to deliver it using 'Community Payback' over the weekend beginning 23<sup>rd</sup> January.

#### **09/5246 THE TELFORD MILLENNIUM COMMUNITY**

- a) The Telford Millennium Village Trust now has a new website - [www.telfordmillenniumvillagetrust.co.uk](http://www.telfordmillenniumvillagetrust.co.uk). The next meeting of the trust is on 11<sup>th</sup> February.
- b) The cold weather was delaying the work on the Playing Field. It was noted that the work had not been signed off and that the parish Council had not yet signed the contract to manage the lights. It was agreed to hold an opening event as soon as matters were complete.
- c) There had been no response to the Parish Council's complaints about the anti-parking blocks by western entrance. It was agreed to write again to TWC seeking a resolution to the complaints. It was noted that there were proposals for similar blocks to be installed on the other side but again there had been no consultation.
- d) Concern was expressed about the lack of 'postman friendly' letter boxes on the new development.

Cllr Picken left the meeting at 8.50 pm

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#### **09/5247 ROADS FOOTPATHS, OPEN SPACES AND STREET LIGHTING**

- a) The paper reporting progress on Commissioned work was noted. There had been no response to the request to the occupiers of Seven Sisters to remove the foliage of their tree which was shielding the light.

- b) Non adopted roads throughout the Parish had been discussed with Dave Hanley and a response was awaited. This matter was particularly important where the road was a public right of way.
- c) There was no further information regarding Open spaces throughout the Parish. The letter from Alan Fox offering a lease had been circulated.
- d) There were no new issues to report.

**09/5248 CORRESPONDENCE**

The following items were received for information:

- a) NALC Direct Information Service Nos. 723 and 724
- b) SALC Training for Councillors and Parish Pump
- c) SLCC 4<sup>th</sup> Practitioners' Conference 26<sup>th</sup> to 27<sup>th</sup> February 2010, Stoke on Trent
- d) Telford & Wrekin CVS AGM and Forum 12<sup>th</sup> January 7.00 p.m.
- e) Telford & Wrekin CVS Newline
- f) ICCM Newsletter and Journal
- g) TWC Play & Activities Team Annual report
- h) West Mercia Police Authority – 2010 and beyond
- i) Local Government Pension Scheme (Miscellaneous) Regulations 2009
- j) Invitation to the launch of new buses along Route 44
- k) Applications now open for WM Third Sector Strategic Forum
- l) Thank you for Voucher – the Slocombes
- m) Christmas cards – Andrew Eade and the Mayor of Telford
- n) SafeGuard

**09/5249 PLANNING**

- a) Applications

<u>W2009/1010</u>	Miss Rosa Fernandes	12, Sutherland Close,	Installation of 2no. satellite dishes
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No objections

- b) Approvals

<u>W2009/0867</u>	Mr David Smith	Land adjacent to, 36, Quarry Lane, Red Lake,	Erection of a single dwelling and formation of new access (outline application)
<u>W2009/0746</u>	Mr & Mrs Howells	5, Teamore Close, Ketley,	Erection of conservatory to rear
<u>W2009/0753</u>	Mr Stephen Birnie	28, Sinclair Gardens,	Erection of a two storey side extension
<u>W2009/0767</u>	Mr Byrne	36, Bluebell Coppice,	Erection of a conservatory to rear including erection of a shed and playhouse (part retrospective)
<u>W2009/0811</u>	Mr & Mrs Mike Smith	Ketley Hall, Red Lees,	Erection of 1no. detached dwelling
<u>W2009/0955</u>	Mrs Karen Hughes	10, Sutherland Close,	Erection of a satellite dish (Retrospective)

**09/5250 PARISH PLAN**

The notes of the meeting on 9<sup>th</sup> December had been circulated. It was agreed to arrange a further meeting to plan the public meeting early in the week commencing 18<sup>th</sup> January.

**09/5251 AGENDA ITEMS FOR NEXT MEETING**

The following items would be on the agenda at the next Parish Council meeting; Friends of Ketley Community Centre and a Representative from HCA.

**09/5252 DATE OF NEXT MEETING**

The meeting was closed at 9.05 pm. and the next meeting agreed as Thursday 4<sup>th</sup> February 2010 at 7.00 p.m. at the Ketley Community Centre

Signed .....Date Thursday 4<sup>th</sup> February 2010