

KETLEY PARISH COUNCIL TELFORD, SHROPSHIRE



Chairman: Councillor Martin Young

Clerk to the Council: John Roberts

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MINUTES of the meeting of **Ketley Parish Council**, which was held in the
Thursday 1st July 2010 at 7.00p.m.

PRESENT:

Councillor Martin Young (Chairman)	Councillor June Lamsdell
Councillor David M. Evans	Councillor Fen Tyler
Councillor Margaret Evans	Councillor Michael Wilkinson
Councillor Hilda Rhodes	Councillor Anil Saini
Councillor Laura Hodgkinson	Councillor Roy Picken

In Attendance:

John Roberts	Parish Clerk
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10/5367 WELCOME

Councillor Martin Young welcomed Councillors to the meeting.

10/5368 PUBLIC SESSION

No matters were raised.

10/5369 POLICE MATTERS

Further to the concern raised at the last meeting that motorised quad bikes are again causing a nuisance to residents the police had reported that 2 bikes had been confiscated recently and 5 section 59 warning notices issued. The Police were working with Paul Fenn (TWC Anti-Social Behaviour co-ordinator) and were looking at installing kissing gates on Blackies Lane and some form of gates on the bridge on Copper Beach Road. The Police urged residents to 'call in' incidents so that locations and times of the nuisance could be established. It was requested that any method on constraining the nuisance did not disadvantage the elderly or parents with pushchairs.

It was noted that Cllr Lamsdell had contacted the Police by phone on another matter and was kept waiting an inordinate length of time, then, when the appropriate person was not available, promised a call back which never came. It was agreed to raise this as a matter of concern with the Police.

Concern was again raised about traffic speeding down Woodside Road and it was suggested that the speed limit should be reduced to 20 mph.

10/5370 APOLOGIES

Councillor Joy Francis	Family matters
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10/5371 NOTIFICATION OF PRIVATE SESSION

There was no private session on the agenda.

10/5372 DECLARATIONS OF INTEREST

Councillor Hilda Rhodes	TWC Plans Board
Councillor Roy Picken	TWC Plans Board

10/5373 MINUTES OF THE MEETING HELD ON 3rd JUNE

It was proposed by Cllr Margaret Evans and seconded by Cllr Fen Tyler that the minutes of the meeting held on 3rd June were a true and accurate record.

RESOLVED that the Minutes be signed by the Chairman. All were in favour.

10/5374 DAVID CHARMBURY - HOMES & COMMUNITIES AGENCY

David Charmbury was not in attendance and had sent belated apologies on the basis that the Management Plan was not yet complete. Councillors expressed disappointment that he was not present as they had spent time preparing for the meeting. The point was made that it has been part of the underlying ethos of the Millennium Community that the existing community in Ketley and in particular the Parish Council would be fully involved in working up the plans and seeing the effective implementation.

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As such, it is crucial that the Parish Council is fully involved at all stages of the development of plans and not just when they are ready. It was also noted that there is considerable disappointment throughout the community and within the Parish Council that the original commitment to consult and take heed of the

views of Ketley people has not materialized. It was agreed that the Parish Clerk should write a letter to David Charmbury to this effect.

10/5375 KETLEY COMMUNITY CENTRE

- a) It was reported that the 'Friends of Ketley Community Centre' had met on 29th June, notes had been circulated and they were due to meet again on 12th August at 7.15 pm. The meeting had discussed a draft constitution and this was being considered and would be ratified at the next meeting. Mechanisms to address the issues of Health & Safety and Equalities would be incorporated once the body was established. The Parish Council endorsed the direction the group was taking and agreed the principles behind the draft constitution.
- b) The details of the funding bid would be considered by the Friends group on 12th August. It was noted that £4500 had been allocated to each Ward across the borough and that bids would be invited by 6th August. It was suggested that funding for signage to the Community Centre could be sought.
- c) It was agreed that it was a good idea to name the rooms (11) in the Community Centre and the Youth Centre. It was agreed to submit suggestions to the Clerk in the next 3 weeks for consideration at the next Parish Council meeting.
- d) The notes of the Community Day review had been circulated and were noted.
- e) It was proposed that as an experiment the next meeting of the Parish Council would be recorded to explore the capabilities of the technology. This would make a fuller record of the meeting available to people using the internet and other IT approaches and may in due course enable more succinct minutes to be taken. It was unanimously agreed that this would be done subject to the meeting granting permission at the beginning of the meeting.
- f) It was agreed to issue a Joint Press Release with TWC regarding the transfer in ownership of the Community Centre and the lease on the Youth Centre. It was also agreed to find out the cost of an advertisement in the Shropshire Star, although it was noted that it was likely that the paper would run a special feature on the back of the press release.

10/5376 FINANCE

- a) The minutes of the Finance Committee on 27th May were approved and the report from the Finance Committee on 24th June was noted.
- b) The Annual Governance Statement within the Audit return was agreed and duly signed by the Chairman.

10/5377 CLERK'S REPORT

- a) Action points from the previous meetings were noted. There had been no further information from Cllr Francis as a result of her enquiries into the activities of the Wrekin Housing Trust taking photographs on Paddock Mound.
- b) The discussion on the Model standing Orders for Local Councils was deferred.
- c) The Chairman had discussed the suggestion for a bench to be placed in the new area of the Garden of Rest as a memorial to Cllr Pauline Picken. This would be incorporated into the work.
- d) There was no further progress in finding the Title Deeds for the Garden of Rest prior to registering the land with the Land registry. It was noted that the Council's previous solicitor was Michael Gwynne and he may have the deeds. It was agreed to enquire further.
- e) A request for permission to install a memorial bench at the Garden of Rest had been received from a recently bereaved resident. This was given subject to the Clerk approving that the bench was of a suitable standard and an agreement to maintain it drawn up.
- f) A letter from Association of Local Councils (formerly SALC) had been received regarding membership. The current position of the Parish Council deciding against membership was reiterated. It was agreed to communicate this to ALC.
- g) The Chairman would attend the meeting for all Parish & Town Council Clerks and Councillors on 14th July as this may discuss the future arrangements of liaising with TWC in the absence of a credible role being fulfilled by ALC. The Wrekin Area Committee AGM on 6th July was noted.
- h) A number of historical artifacts had been offered to the Parish Council. It was noted that a Ketley History Society could be formed in the near future. It was agreed to discuss the collection of historical artifacts at the next meeting.

10/5378 PARISH PLAN

The report from meeting to discuss the Parish Plan on 8th June had been circulated. The progress made was noted and the group would next meet on 6th July.

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10/5379 YOUNG PEOPLE IN KETLEY

- a) There had been some drop off in the numbers attending the youth clubs over the summer but that was to be expected.

b) Work was continuing on the Riddings Close Play Area. Derek Owen had requested that the money awarded by the Parish Council and the Churches, underwritten by the Parish Council, be available to support all aspects of the work. The Chairman proposed, and Cllr Rhodes seconded, that the £6500 contribution to deal with the newts be available to support all mitigation work subject to the contribution being no more than 50% of the total spend. This was agreed with 4 abstentions.

c) It was noted that the Joint Working Group would meet again on 13th July at 2.00pm.

d) Authorisation to hold the opening of the MUGA on 24th July had not yet been received. It was agreed to seek this urgently. It was noted that parking would be available on the spine road.

10/5380 EDUCATION AND LEARNING MATTERS

a) The notes from the Adult Education Review Meeting on 9th June were not yet available but it had been an excellent meeting. An awards event and joint enrolment was planned for 16th September and the next meeting would be on 7th September at 10.30 am. The centre manager is doing a fine job in refreshing notice boards and this will allow for the display of students work and publicity materials.

b) Plans were going well for WEA to relocate to Ketley Community Centre and they will be moving in on 29th July. A meeting with Sheila Brégeon will take place on 7th July to finalise arrangements.

10/5381 BUSINESSES IN THE PARISH

The idea of setting up a notice board in the centre for small businesses to advertise their service was raised. It was agreed in principle that the Parish Council should be doing all it could to support business. It was agreed to discuss this in more detail at the next meeting. It was suggested that this could be part of the website, that a map could be designed for local companies to use their business cards to locate their operation and that it was felt this would best be a free service, but these matters would be discussed further.

10/5382 THE BUS USERS GROUP

Cllr Roy Picken attended the last meeting of the group which was attended by the Director of Arriva. It was reported that there had been a 200% increase in take up, 19 new buses had been operating on the 44 route and the timetable had been changed a little. It was noted that the service was excellent, it was agreed to write to Arriva commending the service and supporting the 50p charge for travel after 7.00 pm. and on Sundays. It was agreed to obtain copies of the timetables for distribution at the centre.

10/5383 COMMUNICATION

The next Newsletter committee meeting is 7th July at 2.30pm. The newsletter will be going out during the first week in September and the deadline for copy is the last week in July. It was planned to meet with Probation regarding the delivery problems. Topics to be addressed in the newsletter included; an early plea for people to stand for election next year; thanks to those that contributed to the Community Funday; updates on the Friends and the Parish Plan meetings; plants for the Garden of Rest; Bus Timetables and the Adult Education programme in September.

10/5384 THE TELFORD MILLENNIUM COMMUNITY

a) Consultation on Phase 2 (out of 5) is planned to take place before 15th July. It was felt it must be advertised widely and there were some crucial changes, such as the loss of the idea of 'homezones', the density of development had been reduced (fewer apartments were now planned) and some homes were now closer to protected trees. It was noted that there had been no consultation or discussions on the streetlights on the development nor who would manage them. It was also noted that when a planning application is submitted, the Parish Council will have an opportunity to comment further.

b) The Clerk reported that the Playing Field had come over to Telford and Wrekin from the Developer in May. The decompacting was carried out in January by Blackwell and in April by McPhillips for their respective areas of the field. The memorial arch had not included in the original contract and has not been fitted. The memorial arch is in the compound of Taylor Wimpey. The grass will be cut on a fortnightly basis from now on. The weeding was due to be finished by the end of the week and this will be picked up on a monthly basis. TWC had suggested a meeting where options for the long term management of the playing fields and the adjoining Rose Mound could be investigated.

It was noted that the 'rut' along Broadway had not been filled in. Lights needed checking to see if they were all working before KPC accepted responsibility for them. The idea of a site meeting was endorsed.

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10/5385 ROADS FOOTPATHS, OPEN SPACES AND STREET LIGHTING

a) The progress on Commissioned Work was noted. It was noted that unless something was done on the one-way system down to Beveley there was huge potential for a very nasty accident.

- b) The Clerk had received some very helpful replies from other Clerks regarding Street lights and informed the meeting that contrary to previous understandings those parishes which were not lighting authorities and did not own any lights incurred a surcharge of £29.44 per resident. It was agreed to obtain a detailed breakdown of the Council Tax charged to Ketley residents to confirm that there was no charge to them. The options for progress and the pilot project with LED lights had been discussed previously and further information was awaited from E.On. A proposal for Wedgewood Crescent was awaited from TWC. A letter had been received from E.On regarding the need for replacement of mercury lamps in the future as they were becoming obsolete. It was agreed to ask what this meant and what the timeframe was.
- c) Consultation was being undertaken by TWC regarding School Lane and Red Lees as non adopted roads. There was no progress to report on other non adopted roads throughout the Parish
- d) There was no further progress on speeding on Copper Beech Road, open spaces throughout the Parish and stiles on Public Rights of Way
- e) The following new issues were reported;
- The blocks had not been removed – what was the timescale for their removal
 - The hedge by White Wings was overgrown again – it was agreed to write to TWC explaining it was a persistent problem and asking them to take enforcement action.
 - Similarly the hedge between 8 & 9 Victoria Avenue needed to be cut
 - Woodwell footpath was overgrown
 - There were potholes on the pavement outside Farmfoods
 - Trio's balloons were still being left in a scruffy state after they had deflated
 - Cllr Wilkinson had contacted TWC regarding Ketley Brook roundabout traffic lights. TWC were measuring the traffic volumes and readjusting times accordingly. It was agreed to await the outcomes of this before taking any further action.
 - There was fly tipping down the old railway line and on the paths to Sinclair Gardens

10/5386 CORRESPONDENCE

The following items had been received for information:

- a) NALC Direct Information Service No 735 and 736
- b) Association of Local Councils (formerly SALC) briefing June 2010
- c) SLCC June Newsletter
- d) TWC – suggestions for Scrutiny Work Programme sought.
- e) TWC Libraries What's On
- f) HM Government – Tackling Anti-social Behaviour
- g) ICCM Journal
- h) Telford and Wrekin Council for Voluntary Service Voluntary and Community Forum 15 July 2010
- i) An invitation to the Borough of Telford & Wrekin Civic Service on 18 July 2010
- j) Summer Newsletter CHEC (Community, Health & Enterprise Centre)
- k) Institute of Cemetery and Crematorium Management Membership Newsletter June 2010
- l) TWC – Culturefest 2010 Saturday 24th July Telford Town Park
- m) Clerks & Councils direct
- n) NALC Events Bulletin
- o) West Mercia Police Campaigns Update - June 2010
- p) Statutory Review- Statement of Licensing Policy

10/5387 PLANNING

- a) Applications

<u>TWC/2010/0201</u>	Chevin Homes Mr Dan Stack	56 Sandbrook, Ketley, Telford, Shropshire, TF1 5BD	Erection of 2no. semi-detached two bedroomed bungalows
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Although this was a resubmission nothing appeared to have been done to resolve the problems of access raised when it was last considered.

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Cllr. Young declared an interest in the following item.

<u>TWC/2010/0212</u>	Mrs Julie Ellis	Land adjacent to 82 Beveley Road, Oakengates, Telford, Shropshire, TF2 6SD	Erection of a two storey dwelling
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However no objections were raised

TWC/2010/0217 Mr Dean Corbett

5 Orchard Close,
Ketley, Telford,
Shropshire, TF1 5HA

Erection of a conservatory to rear

No objections were raised

TWC/2010/0249	Telford & Wrekin Council James Dunn	Mannerly Wood, Rock Road, Ketley, Telford, Shropshire,	The creation of new ecological habitats including a ephemeral pool and importing soil to create a mound
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No objections were raised

It was noted that the opportunity for public speaking was being introduced by TWC at Plans Board

There was nothing further to report on Brickhill Lane – Restricted byway diversion order 1 of 2010

10/5388 AGENDA ITEMS FOR NEXT MEETING

Stuart Freeman will attend the August meeting to discuss unadopted roads

Dave Hanley will be attending a Parish Council meeting yet to be arranged to discuss the outcomes of the previous meeting.

10/5389 TO CONFIRM THE DATE OF FUTURE MEETINGS

The meeting was closed at 9.15 pm. and the next meeting agreed as Thursday 5th August 2010 at 7.00 p.m. in the Ketley Community Centre

SignedDate Thursday 5th August 2010