

KETLEY PARISH COUNCIL TELFORD, SHROPSHIRE



Chairman: Councillor Anil Saini

Clerk to the Council: Alison Hinks
Ketley Community Centre
Holyhead Road
Ketley
Telford
TF1 5AN
01952 612035
parishclerk@ketleyparishcouncil.co.uk
www.ketleyparishcouncil.co.uk

MINUTES of the Meeting of Ketley Parish Council held on Wednesday 15 April 2015 at 7.00 pm at in the Ketley Community Centre.

PRESENT:

Councillor Anil Saini (Chairman)
Councillor Maggie Evans
Councillor Amrik Jhawar
Councillor Rajash Mehta
Councillor Hilda Rhodes

Councillor David Elliott
Councillor Laura Hodgkinson
Councillor Simon Malpass
Cllr Gilly Reynolds

Clerk: Alison Hinks

In Attendance: Mr Ball, Mr Llewellen, Mr Wilkinson and a further member of the public.

15/6331 WELCOME

The Chairman welcomed Parish Councillors, Borough Council colleagues and members of the public to the meeting.

15/6332 PUBLIC SESSION

Mr Llewellen said that he and Mrs Ball were attending the meeting to discuss the on-going problem on the trees that had been cut down on her property. The trees were cut down by accident over 12 months ago. Mr Llewellen showed Councillor photographs of the 32 whips that had been planted, the poles to mark out the boundary line and the open view of the Garden of Rest from Mrs Ball's garden. Mrs Ball purchased the property in 1998 and the trees provided security and privacy for her back garden. Mrs Ball can now see the garden of rest and people visiting graves.

Mr Llewellen said that the new planting does not cover the boundary and a lot of the whips have died. The Councillors acknowledged that Mrs Ball had been patient with the situation and they thanked her for this.

ACTION: The Clerk to contact Mark Greaves for an update in two weeks.

Mr Wilkinson asked for a breakdown of spend for the Garden of Rest and Ketley Youth Centre. The Clerk reported as follows:

Ketley Youth Centre – Income = £234 and Expenditure = £12,643

Garden of Rest – Income = £9,061 and Expenditure = £8,275. The Clerk said that 3 days of the Ketley PET contract was also set aside for GOR maintenance costing £15,000 per annum.

A resident asked if the Parish Council has any update on the planning proposed for 51 Holyhead Road, Ketley. The Clerk confirm that this had not yet been received by the Parish Council and when received would be discussed at a Parish Council meeting.

15/6333 POLICE MATTER

Nothing to report

15/6334 RECEIVE APOLOGIES FOR ABSENCE AND OBTAIN THE NECESSARY APPROVAL

All Councillors present at the meeting.

15/6335 DISCLOSURE OF PECUNIARY INTERESTS

Cllr Jhawar and Cllr Reynolds declared an interest in agenda item 2015/6341.

15/6336 TO APPROVE THE MINUTES OF THE 11 MARCH 2015 MEETINGS

RESOLUTION: The minutes of the meetings held on 11 March 2015 were proposed as an accurate record by Cllr Evans, seconded by Cllr Jhawar and unanimously agreed by the Parish Council.

15/6337 CLERK'S REPORT

Ketley Community Centre / Ketley Youth Centre

1. Ketley Community Centre – agenda item.

2. Ketley Youth Centre – agenda item.

Garden of Rest

3. Trees at 6 Marigold Court, Ketley – I am still waiting for Mark Greaves, T&W Council, to mark out the line where the new fence will lie. Mrs Ball has called me to complain and I have explained the situation.

Street Lighting

4. Nothing to report.

Parks and Play Facilities

5. Nothing to report.

Roads and Footpaths

6. Trees on Quarry Lane, Ketley – Nothing to report.
7. Waterloo Road, Ketley – I reported the condition of the speed cushions and road markings along Waterloo Road, Ketley to T&W Council Highways Department. Contractors were on site w/c 30.03.15 to repair carriageway defects and improving the condition of the speed cushions. Following the completion of this work, the lining contractor will be instructed to refresh the lines as required. This is expected within the next two months.
8. Mossey Green Way, Ketley - FCC Environment are undertaking highways maintenance works on behalf of Telford & Wrekin Council's Highways and Neighbourhood Management team, which are set to commence on Monday 20 April 2015 and anticipated to last for a duration of 5 days with an end date of Friday 24 April 2015. Road closures and diversion routes will be put in place via the Holyhead Road, the A5, Rampart Way, Hall Park Way, West Centre Way and Old Park Way.
9. I have reported a number of potholes to T&W Council Highway Maintenance Team around Sinclair Gardens, Broadway and Woodwell. Please let me know if there are any further potholes that need repairing.
10. I have reported household fly tipping behind the flats on Wedgewood Crescent. Please let me know if there any other areas that need clearing.
11. Parking for The Meadows School, Ketley – I have received a copy of a letter sent to the Headteacher at The Meadows School from the Landlord from Wrens Nest, Ketley who will no longer be allowing for the parents of children attending The Meadows School to park on the pub car park during school pick-up and drop-off times. Cllr Saini confirm that this has been raised with the CSO and he had also tried to get in touch with the Headteacher from The Meadows School for an update on the situation. Cllr Hodgkinson suggested that Manerly Woods could be used for a car-park for the school.

Rights of Way

12. Blocked ROW 197, Quarry Lane – Andrew Careless, T&W Council ROW Officer, has still not actioned the two cars that are blocking the entrance to ROW 197. Mr Careless was in the process of instructing T&W Council Legal Department to write to the owners of the vehicles and ask that they be moved. I have nothing further to update on this issue.
13. Footpath between Sandbrook and Victoria Avenue, Ketley – nothing to report.
14. I have asked the Ketley Environmental Maintenance Team to litter pick along the ROW from the Sandbrook Estate to Ketley Brook.

Open Spaces

15. Paddock Mound and The Paddocks, Red Lake – agenda item.

Communication

16. Parish Newsletter – The Parish Newsletter will be circulated over the weekend of 28/29 March 2014. I am aware that the Broadway did not receive a copy of the newsletter and I have reported this to the delivery company. I also hand delivered copies of the newsletter to all the small local business in Ketley who all agreed to hold copies of the newsletter and also welcomed any publicity of community events. New next newsletter will be circulated over the weekend of 27 June 2015.

IT Developments

17. Parish Website – Runtime UK have started the work on the Parish Website. A holding page has been uploaded and I am currently working on the content for the site. The launch of the website has been slightly delayed due to my current workload but I endeavour to get the new site up and running by the end of April 2015.

Community Based Projects

18. The Easter Egg Hunt around Ketley Paddock Mound on 2 April 2015 was a great success. We had around 90 children attend and everyone enjoyed walking the Paddock Mound and the craft activities arranged by Ketley Youth Club. Many thanks to everyone who helped on the day!
19. A Jumble Sale is being held at Ketley Community Centre on Saturday 18 April 2015 to raise money for future community events in Ketley. Tables cost £5 each.
20. All Councillors are invited to attend Telford & Wrekin's Annual Council Meeting and Mayor Making Ceremony on Thursday 21 May at Oakengates Theatre. If you would like to attend, please contact the Mayor's Office direct on 01952 380123 to book tickets.
21. Review of One-Way System along Quarry Lane – Cllr Evans reported that she had received an email from Thomas Goffe, T&W Council Highway Officer confirming that he is currently looking into this.

15/6338 FINANCE COMMITTEE

- a. March 2015 Monthly Bank Reconciliation and Order of Payments – The Clerk reported an overall balance in all bank accounts of £170,399.79 as at 27 February 2015, with a balance of £104,707.75 in the Co-op Bank account. The Parish Council were also given a copy of the order of payments for March 2015 amounting to £61,940.84 which were agreed by the Finance Committee.
- b. Minutes from the Finance Committee held on 26 February 2015 – attached for Parish Council information.
- c. Verbal report from the Finance Committee on 26 March 2015
- Annual Audit of Account – The Clerk reported that she is currently working on this and is meeting with the internal auditor on 28 April 2015 to finalise the paperwork for Mazars.
 - Streetlight Maintenance Contract – The Clerk confirmed that the new 3 year contract had been agreed by Finance Committee at a cost of £5846, a reduction on the past contract due to the number of lights replaced.

15/6339 RESOURCES COMMITTEE

- a) Minutes of Resources Committee held on 26 February 2014 – attached for parish Council information.
- b) Verbal report from Resources Committee on 26 February 2015 – to be discussed in the Private Session of the meeting.

15/6340 KETLEY PADDOCK MOUND

- a) Lease Agreement with T&W Council – The Clerk reported that the amended lease is currently with the Parish Council's solicitors who are in discussions with T&W Council Legal Department. The Solicitors are chasing T&W Council to get the lease signed asap.
- b) Friends of Ketley Paddock Mound Management Plan – The Clerk updated Councillors on the meeting with the consultants that took place on 14 April 2015. The consultants met with the Parish Council, walked the site and also had a meeting with the Friends of the Paddock Mound. The consultants are looking to have the final plan approved at the July 2015 Full Council Meeting.
- c) Pride in the Community Funding – The Clerk reported that she is meeting with two contracts to discuss the work agreed by the Friends of Ketley Paddock Mound. A new plan will be created along the Paddock, Shepherd Lane and all existing paths/steps will be upgraded. Four new noticeboards will also be erected on the four main entrances onto the Paddock Mound.

15/6341 PLANNING

Applications:

- TWC/2015/0244 Land adjacent, 29 Sandbrook, Ketley, Telford, Shropshire - Erection of two storey dwelling attached to 29 Sandbrook and vehicle driveway to the rear – Cllr Rhodes said that the plans were also on a piece of grass owned by T&W Council. The Clerk to investigate if this grass has been purchased by the developer.
- TWC/2015/0232 50 Ketley Park Road, Ketley, Telford, Shropshire, TF1 5BF - Erection of a rear conservatory – no objections
- TWC/2014/1151 Telford Millennium Community (Part of Phase 4), Ketley, Telford, Shropshire - Erection of No.52 apartments and No.14 dwelling houses (Variation of Planning Permission TWC/2013/0096) – no objections
- TWC/2015/0214 85 Beveley Road, Oakengates, Telford, Shropshire, TF2 6SD - Demolition of existing garage and erection of 1 no. garage and sun room – no objections

Approvals:

- TWC/2015/0122 Castlebridge Plant, Ketley Business Park, Ketley, Telford, Shropshire, TF1 5JD - Change of use from warehouse (use class B8) to builders merchant (sui generis) with the erection of a trade counter and snack bar
- TWC/2015/0072 14 Hutchinson Way, Ketley, Telford, Shropshire, TF1 5FD - Erection of a single storey extension to existing garage to form granny annex
- TWC/2015/0040 43 Ketley Park Road, Ketley, Telford, Shropshire, TF1 5B - Erection of a conservatory to rear
- TWC/2014/1154 19 Castle View, Ketley, Telford, Shropshire, TF1 5EN - Erection of a two storey side extension - email previously sent to Councillors

Withdrawn:

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On-going:

- TWC/2015/0158 Woodruff, Shrubbery Road, Red Lake, Telford, Shropshire, TF1 5EQ - Erection of a 2 storey and first floor side extension and erection of a detached garage
- TWC/2015/0115 Site of The Wrens Nest, Wrens Nest Lane, Ketley, Telford, Shropshire - Outline application for appearance and landscaping and all other matters reserved for the erection of 11no. flats with bin store, cycle store and car parking

15/6342 CORRESPONDENCE

Nothing to report.

15/6343 AGENDA ITEMS FOR NEXT MEETING

Nothing to report.

15/6344 TO CONFIRM THE DATES OF FUTURE MEETINGS

The next meeting of Ketley Parish Council is arranged for Wednesday 20 May 2015 at 7.00 pm at Ketley Community Centre

The meeting was formally closed at 9.00 pm.

15/6345 NOTIFICATION OF PRIVATE SESSION UNDER PUBLIC BODIES ACT 1960

See separate confidential minutes

Signed:.....

Date: 15 April 2015